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OAPIA Newsletter

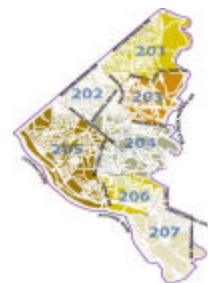
Chinatown Merchant Workshop

The **Mayor's Office on Asian and Pacific Islanders Affairs (OAPIA)** conducted a Merchant Workshop in Chinatown area at the Martin Luther King Jr. Library on July 29th, 2004.

Representatives from the Mayor's Call Center, Department of Consumer and Regulatory Affairs (DCRA), Department of Health (DOH), Department of Public Works (DPW), and Department of Transportation (DDOT) delivered vital business information. They also listened to concerns and answered questions, such as parking issues, food service license and waste management, raised by the attendees.

OAPIA will follow up with specific DC agencies to address these issues. Chinese interpretation was provided to assist attendees who had language barriers.

The event is part of **OAPIA's** on-going effort to provide an opportunity for merchants with limited English to learn about updated business regulations, policies, programs and resources. The next merchant workshop is scheduled for late August in Ward 5.



OAPIA staff interprets as DC government representatives make their presentations.

Mentorship Program

The **Mayor's Office on Asian and Pacific Islanders Affairs (OAPIA)** is dedicated to connecting talented and caring people in DC with community-based organizations that need mentors or tutors for their Asian Pacific Islander youths.

API youths today faces many issues, ranging from language barriers, cultural alienation to involvement with gangs, drugs and alcohol. Mentors can help youths become empowered individuals.

API community-based organizations are looking for individuals who are passionate about helping API youths and committed to improving their interpersonal skills, increasing their self-esteem and enriching their social lives. Although some familiarity with API languages, customs and cultures is preferred, it is not required.

OAPIA will refer applicants to community-based organizations such as Asian American LEAD, Boat People S.O.S., Chinatown Services Center and the Vietnamese American Community Services Center. These non-profits will provide applicants with great opportunities to work with youths.

Apply Online: <http://apia.dc.gov>

To request a hard copy of the application, please contact us:

Office of Asian & Pacific Islander Affairs (OAPIA)

441 4th Street, NW, Suite 805 South
Washington, DC 20001

202-727-3120; 202-727-9655 (Fax)

Disclaimer: Community-based organizations and schools that use this referral system are ultimately responsible for the behavior and actions of the mentors/tutors they utilize.

The demand for mentors varies among different organizations. The best way to keep track of your application is to contact us.

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Funding & Resources Opportunities

❑ Student Support Services (SSS)

Program. *The Department of Education (DOED)* announces funds to increase the number of disadvantaged low-income college students, first generation college students, and college students with disabilities in the U.S. who successfully complete a program of study at the postsecondary level of education. The deadline for applications is August 31, 2004.

Approximately \$266 million is available for awards ranging from \$220,000-\$350,000. For further information, contact Deborah Walsh at 202-502-7600 or TRIO@ed.gov.

❑ Grants Information Resource

Center (GIRC). *The Mayor's Office of Partnerships and Grants Development (OPGD)* provides assistance to nonprofit and government representatives through a resource center at One Judiciary Square, 441 4th Street, NW, Suite 200 South.

The primary focus of the GIRC is to assist emerging and small nonprofits that either lack computer access or the knowledge to best use their existing computer technology to identify grant, capacity building, and other related resource information

online. Featured in the GIRC are four workstations with funding research databases and access to the Internet.

The Center also has a small library of printed materials. Access to the GIRC is free of charge but requires an appointment. Call 202-727-8900 to schedule an appointment.

❑ Pro Bono Design and PR Services.

Mediastudio, a graphic design firm, and *Advocacy Communications International*, a public relations firm, are hosting CreateAThon, a 24-hour marathon of pro bono assistance for nonprofit advocacy organizations to take place on October 1, 2004.

Organizations will work with the CreateAThon team to create a graphic design product and communications plan. Designers, as well as printers and other donors gathered by the group, will be creating for 24 hours straight for nonprofits who otherwise could not afford creative services.

Eligible applicants include nonprofits in DC and Northern Virginia. The deadline for applications is August 26, 2004, at noon. Up to 12 organizations will be selected to work with the CreateAThon team. For further information, contact Mediastudio at CAT@mediastudio.com.

❑ Volunteers.

Cisco, an internet company, is pleased to announce the launch of its new Volunteer Connection System.

The system matches skilled Cisco employees with nonprofit organizations that are seeking specific expertise. This volunteer matching system matches individual employees and employee teams to philanthropic opportunities in their community.

"Virtual" opportunities for mentoring are also available to nonprofits not located near a Cisco office.

To apply for volunteer assistance, nonprofits should register on the Volunteer Connection Tool. Once in the application, organizations may request Cisco volunteers for specific initiatives.

If an appropriate volunteer is matched at some point, you will be notified by email with instructions on how to proceed. One-time events, as well as ongoing opportunities, are welcome. For further information, go to: http://www.cisco.com/en/US/about/ac48/about_cisco_submit_a_opportunity_tool_launch.html

Job Opportunity



Human Resources Generalist

Office of Administrative Hearings (OAH) seeks an enthusiastic, results-oriented Human Resources professional to join our growing team.

This person will perform a variety of HR-related services in a time-sensitive environment. Responsibilities include recruiting; payroll and timekeeping; staff travel and training; performance management; and PeopleSoft system implementation and maintenance.

Long term, this person will also be cross-trained in procedural administrative adjudication processes.

Qualified candidates should possess the following:

Bachelor's degree or equivalent experience; 3+ years of multi-faceted HR experience including benefits and/or recruiting; fundamental knowledge of federal and state employment laws and regulations; ability to communicate tactfully and effectively, both verbally and in writing; ability to resolve sensitive issues and maintain confidentiality; demonstrated flexibility;

proven problem solving, client service, and analytical skills; proficiency with personal computers, including word processing, spreadsheets, databases, and e-mail; PeopleSoft experience a plus.

Please send your resume with CV to:

Office of Administrative Hearings

Diana Arrington
Diana.Arrington@dc.gov
441 4th Street, NW, Suite 870N,
Washington, DC 20001

Announcements

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API YOUTH WORKSHOP

AUGUST 24, 2004 (TUESDAY)

10 AM TO 4 PM

JOHN A. WILSON BUILDING

1350 PENNSYLVANIA AVE., NW

WASHINGTON, D.C. 20001

* FIND OUT ABOUT YOUTH PROGRAMS/SERVICES

* FIND OUT VOLUNTEERING OPPORTUNITIES

* EXPLORE FUTURE CAREER OPPORTUNITIES

* NETWORK WITH OTHER YOUTH IN THE NEIGHBORHOOD

PLEASE CALL FOR RSVP.

LIMITED SEATING



Office Of Asian & Pacific Islanders Affairs

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Phone: 202-727-3120

Fax: 202- 727-9655

Congratulations!

Lan Thi Cung Pham, a Vietnamese early childhood educator, was selected by the Early Childhood Citywide Coordinated Training Organization (ECTO) to receive the Minnie Wood Excellence Award.

The **Minnie Wood Excellence Award** is awarded annually to a person who exhibits excellence in striving to provide the best quality care to young children in the District of Columbia.

